



Happy Days Childminding

Outings

Policy statement: Outings

It is my policy to keep children safe on outings whilst in my care.

Procedure (how I put the statement into practice)

In order to do this I will ensure that:

The ratio of adults to children on any outing will never be less than 1 adult for every 6 children.

I carry out a trial run and full risk assessment of the proposed outing.

I obtain written parental permission for children to take part in regular, local outings whilst in my care and specific written permission for a longer outing.

I take essential records and equipment for each child on outings as necessary, including contact telephone numbers for parents, a first-aid kit and a mobile telephone.

I keep records of my own and any other vehicles in which children are transported, including insurance details and a list of named drivers, and I make these available to parents.

I will ensure that I and any other driver transporting children in their own vehicle has adequate insurance cover and age appropriate car safety seats. This also applies to the use of mini cabs.

I make parents aware of what I will do in the event of a lost child.

This policy also links with my accident and emergency procedures.

Childminder's name	
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Date policy was written	
This policy is due for review on the following date	

This policy supports the following requirements and standards:

England

Meeting the Early Years Foundation Stage welfare requirements

Safeguarding and promoting children's welfare

The provider must take necessary steps to safeguard and promote the welfare of children.